

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 1999 - JUNE 30, 2000**

1. DEPARTMENT/COURT INFORMATION:

Department/Court: AGRICULTURE, WEIGHTS AND MEASURES

Division/Unit: DEPARTMENT-WIDE

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	1	Hours	10.5	x	\$14.83	=	\$155.71
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Types of work performed by GENERAL VOLUNTEERS in this category: General Office task incorporated with school required project.

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	5	Hours	260	x	\$ 14.83	=	\$3,855.80
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
The Fish and Wildlife Commission volunteers worked hand-in-hand with the department on programs related to environmental management.

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
Watershed Mgmt Tech (25)	326.5		20.30		\$6,627.95
Admin. Analyst (1)	213.5	x	25.38	=	\$5,418.63
Vet Pathologist (1)	68		28.54		\$ 1,940.72
LAB Tech/Histologist(1)	10		16.02		160.20

No. Vol	28	Total Hours	618.0	Total Value	\$14,147.30
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: _____

Position Titles used implied the specific tasks performed by volunteers.

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a:	<u>1</u>	<u>10.5</u>	\$ <u>155.71</u>
2b:	<u>5</u>	<u>260.0</u>	\$ <u>3,855.80</u>
2c:	<u>28</u>	<u>618</u>	\$ <u>14,147.30</u>

TOTALS:	<u>34</u>	<u>888.5</u>	\$ <u>18,158.81</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u> </u>	\$ <u>0</u>	<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	\$ <u> </u>

TOTAL VALUE \$ <u>0</u>

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 89.0 x Rate \$ Varies = \$ 2,450.76

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 30.0 x Rate \$ Varies = \$ 441.92

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
None	0

TOTAL OF OTHER PROGRAM COSTS

=

\$ 0

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 2,892.68

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 18,158.81
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0
- ADD a + b \$ 18,158.81
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 2,892.68)

TOTAL PROGRAM BENEFIT

\$ 15,266.13

6. RECRUITING

Please describe your recruiting programs:

(See Attached.)

7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Maintaining a volunteer workers pool for Watershed Management fieldwork.

8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2000-2001:

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Goals: *Provide opportunities for as many volunteers as possible to help serve, inform and protect the public and industry of San Diego County with pride and a spirit of cooperation*

Target Number of Volunteers: 10-20 volunteer workers

Recognition: *Issue certificate of appreciation to all volunteers at the end of the fiscal year.*

9. GENERAL INFORMATION:

Name of Person Completing Report: *Felisa J. Ordonez*

Phone Number: *(619) 694-2744* Mail Stop: *01* E-Mail: *FORDONAG*

Volunteer Coordinator: *Felisa J. Ordonez*

Phone Number: *-Same as above-*

10. DEPARTMENT CERTIFICATION:



DEPARTMENT HEAD SIGNATURE

7/17/00
DATE

Attachment

Item no. 6

The department does not have a formally established recruiting program for volunteer services. The department staff which includes the agricultural and weights and measures inspectors and the insect trappers out in the field, the county veterinarian, vet pathologist and lab technicians on the job, watershed and environmental staff, the agricultural commissioner, deputies, and others directly and indirectly advertise the functions and goals of the Department of Agriculture, Weights and Measures. This plus the department participation in a number of job fairs may interest many students and non-students who then call the department to volunteer services in varied ways. Other sources of volunteers for the department include the Regional Occupational Program (ROP), Mesa College, UCSD and SDSU who periodically send students for volunteer services as part of the required internship program for registered veterinary technicians. The Department has a description of possible internships on file with the UCSD and Southwestern College.